

LINCOLN COUNTY SOLID WASTE COLLECTION AND DISPOSAL PROPOSAL PRICE SHEET

GARBAGE OPTION ONE:

The Contractor will provide curbside/roadside collection and disposal of garbage for residential and small commercial establishments.

- The following table indicates the *currently* used number of homes for Lincoln County, the Tons Per Year (TPY), and the current Service level. No guarantee is offered. This is for information, only.

<u>Jurisdiction</u>	<u>Number of Units</u>	<u>Current Service</u>
Lincoln County	9119	Once per week

- Contractor will be allowed an annual joint house count with the County 90 days before start of a new annual contract term. House count adjustments will be allowed no more than once per year.

Proposal price for **Option One**, Lincoln county per unit residential and small commercial, **once per week collection and disposal, including transfer station fees.**

\$ _____ per unit, per month

GARBAGE OPTION TWO:

The contractor will provide service as stated in Option One for Lincoln County, *plus* provide one container for each residential unit. Specifications for container are as provided in Proposal request.

\$ _____ per unit, per month

Name of Company

Signature of authorized official

**LINCOLN COUNTY REQUIREMENTS FOR REQUEST FOR PROPOSALS
FOR SOLID WASTE COLLECTION AND DISPOSAL**

GENERAL INFORMATION

PURPOSE

The COUNTY OF LINCOLN, Mississippi, hereinafter referred to as the “County”, is accepting proposals for providing the curbside/roadside collection and disposal of garbage. This contractual agreement shall be for a period not to exceed six (6) years, three years with one three year option which shall commence on or about October 1, 2018 and end on or before September 30, 2024. No extensions allowed without written confirmation from both parties 90 days prior to any mutual extension.

PROPOSAL SUBMITTAL TIME AND PLACE

Proposal shall be received in the County Administrators Office, at the address listed below or through the online bidding website also listed below by **10:00 o’clock a.m., Tuesday, May 1, 2018**. **Proposals submitted after 10:00 a.m., Tuesday, May 1, 2018** will not be accepted.

Mailing Address:

Post Office Box 555
Brookhaven, MS 39602-0555
601-835-3421

Physical Address:

301 South First Street
Room 202
Brookhaven, MS 39601

Online Bidding:

www.centralbidding.com
225-810-4814

GOALS AND OBJECTIVES

- To provide the Citizens served by this agreement with the most economical, reliable and efficient, solid waste collection and disposal service available. The selected contractor will be the one that best meets those qualifications so that the solid waste collection and disposal service provided is performed in the most healthful, economical and esthetic manner possible.
- The most qualified proposal, based on price, technology and other relevant factors, but not limited to the terms thereof will be selected and the terms negotiated.

INSTRUCTIONS AND CONDITIONS FOR PROPOSAL SUBMISSION

- Inquiries: No Interpretation of the meaning of this Request for Proposal will be made except in writing.
- Every request for such Interpretation must be in writing and must be received not later than ten (10) calendar days prior to the closing date for proposals, addressed to:
- Solid Waste – Request for Interpretation
c/o: County Administrator

Mailing Address:

Post Office Box 555
Brookhaven, MS 39602-0555

Physical Address:

301 South First Street
Room 202
Brookhaven, MS 39601

RESPONDENT SUPPLIED MATERIALS

- Any material submitted in response to this proposal by an offeror shall become the property of the COUNTY.
- Information supplied will be confidential only to the extent allowed by applicable law relating to disclosure of public records.

MULTIPLE PROPOSAL

- Any major variations or alternatives to the primary proposal should be presented as an alternate proposal. Such proposals should follow the same instruction and format as the primary proposal but should include only information which differs from the primary proposal.

REJECTION OF PROPOSAL

- The COUNTY reserves the right to reject any and all proposals submitted in response to this RFP, or to cancel, in part or in its entirety, this request.
- REQUIRED COPIES AND SAMPLE FOR SUBMISSION
- The original and three (3) copies of each proposal should be submitted.
- If bidding Garbage Option Two (2) – a sample of the proposed container shall be brought into the County Courthouse for display or with submittal of proposal.
- All proposals must be properly sealed and labeled (on the outside of sealed container) to show the following:
 1. Name of Offeror
 2. Address of Offeror
 3. LINCOLN COUNTY Solid Waste Collection/Disposal RFP
- Address for Submission – Proposal responses must be submitted to:

LINCOLN COUNTY SOLID WASTE COLLECTION/DISPOSAL RFP

Mailing Address:
Post Office Box 555
Brookhaven, MS 39602-0555

Physical Address:
301 South First Street
Room 202
Brookhaven, MS 39601

- The COUNTY reserves the right to require any additional information it may deem appropriate.
- The COUNTY has the right to waive any irregularities in the proposal.
- The proposal will be open for acceptance by the local government agencies and will be irrevocable for a period of thirty (30) calendar days from the submission date.

- All proposals will become the property of the COUNTY and will not be returned.
- The COUNTY, at its discretion, may also use any non-proprietary information contained therein.
- The COUNTY will not be responsible for the payment of any expenses incurred as a result of responding to the proposal, including any subsequent pre-contractual interview.
- The Offeror must submit a cover letter indicating the firm's intention to participate in good faith in subsequent contract negotiations. **Proposal will not be considered without this letter.**

FIRM BACKGROUND

- Submit information concerning your firm's experience in the solid waste collection/disposal service.
- Include reference and information explaining experience with similar size cities and/or counties.
- Provide a five (5) year balance sheet and financial information regarding the financial stability of the firm. Please indicate whether the financial information is to be kept confidential.
- The COUNTY reserves the right to request additional financial information from the applicant and request a proposal conference as it may deem appropriate.

EVALUATION CRITERIA

Proposal will be evaluated based on the following criteria:

- Minimizing the cost to the citizens of Lincoln County for solid waste collection and disposal
- Capability, performance and experience in providing solid waste disposal services.
- How fully the proposal meets all requirements as stated in the RFP.
- Professional qualifications of the firm.
- The firm's prior history of operation within the region.
- Financial stability of the company making the offer.

ATTACHMENTS

Submitting firms are encouraged to include attachments with their submittals, including but not limited to:

- References
- Brochures
- Manufacturer's Specifications
- Bid Bond or Certified Check in the amount of \$50,000
- **Proposed Contract (Draft) prepared by bidder**
 - **Added Contract Stipulation (to be included in Draft Contract)**

In the event Contractor does not pick up garbage when due and County is forced to pick up the garbage, Contractor shall pay unto County three times County's actual cost of picking up said garbage. The County's cost are to include equipment use, labor and material, disposal fee, and any other costs generated in having to do Contractor's job.

BONDS

The Contractor will secure and maintain, and furnish to the COUNTY, Performance Bonds, as listed in each contract in the amount as stated; written by a company qualified and licensed to do business in the State of Mississippi and acceptable to the COUNTY. The Bond shall be kept in force and effect until formally release by the COUNTY. The Performance Bond shall be maintained in the Lincoln County Chancery Clerks Office.

INSURANCE

- The Contractor will secure and maintain, and furnish to the COUNTY at the time the contract is executed, liability and workers compensation insurance. As permitted by law, the Operator shall indemnify, defend, and hold harmless the COUNTY, Board of Supervisors, its agents, and employees from and against claims, damage, losses, and expenses, including, but not limited to, attorney's fees arising out or, resulting from, or related to the agreement that results in any claim for damage whatsoever including, without limitation, any bodily injury, sickness, disease, death, or injury to or destruction of tangible property, including the loss of use resulting therefrom that is caused by the Contractor, or anyone for whose acts any of them may be liable.
- This section shall not require the Contractor to indemnify, defend, and hold harmless for any losses, claims, damages, and expenses arising out of or resulting from the sole negligence of the COUNTY.
- In addition, the COUNTY shall not be responsible nor be held liable for any damage consequent upon the use, misuse, or failure of any equipment, material, or supplies used by the Contractor or anyone directly or indirectly employed by the Contractor.
- The acceptance or use of any such equipment, material or supplies shall be construed to mean that the Contractor accepts the full responsibility for and in addition to paying for any loss or damage thereto, Contractor agrees to exonerate, indemnify and hold harmless the COUNTY from and against any and all claims for any damage whatsoever resulting from the use, misuse, or failure of such equipment or property of the Contractor.
- The Contractor shall purchase such insurance as shall protect the Contractor from claims which may arise out of or result from the Contractor's operation under the agreement for which the Contractor may be legally liable, whether such operations be by the Contractor itself or by anyone directly or indirectly employed by the Contractor or by anyone for who acts any of them may be liable.
- The insurance required shall be written for not less than the amounts as stated in the individual contract for the different services requested by this request for proposals but in no event less than the following amounts:
 - Commercial Comprehensive General Liability \$2,000,000
 - Single Limit each occurrence \$1,000,000 Aggregate
 - Property Damage Liability \$100,000 / Occurrence

- Workers Compensation per State and Federal laws
- Employer's Liability \$100,000

- All liability insurance policies shall be written on an occurrence basis only and shall be endorsed to add the COUNTY, its agents and employees as an additional insured as related to this agreement and shall be maintained without interruption from the date of the commencement of the work until the date of termination. A copy of said policies shall be filed in the Chancery Clerk's Office and County Administrator's Office of the COUNTY. The insurance specified must be written by a company duly authorized and licensed to do business in the State of Mississippi. Said insurance must be maintained at all times during the term of the contract.
- A Certificate of Insurance evidencing such policies must be furnished with the signed contract.
- Said certificate must specifically indicate that the insurance policies shall give the COUNTY at least sixty (60) days written notice in the event of cancellation, non-renewal, or of material change in any part of the policy.
- The Contractor shall not commence work under this contract until the Contractor has obtained all insurance required under this section and such insurance has been approved by the County Attorney.
- All certificates of insurance evidencing such coverage shall be filed with the agreement showing the specific limits of insurance coverage required and any deductibles required.

www.centralbidding.com

225-810-4814